

To be forwarded to RBI Reporting Desk/TF Desk

The Manager,  
HDFC Bank Ltd. \_\_\_\_\_ Branch

Date: \_\_\_\_\_

Dear Sir,

Re: Application for foreign exchange

This is to request you to kindly debit my/our Account Number \_\_\_\_\_ and issue me foreign exchange as requested below

Purpose of remittance : _____ _____	FCY Currency: <input type="text"/> <input type="text"/> <input type="text"/> _____ Amount: _____
<b>Mode of remittance (Please Provide exact split)</b>  <input type="checkbox"/> TT Amt. _____ <input type="checkbox"/> Draft Amt. _____  <input type="checkbox"/> TC Amt. _____ <input type="checkbox"/> Cash Amt. _____	<b>Passport details (if applicable) :</b> Passport number _____ Date and place of issue _____ Validity of the passport _____
<b>Details of the remitter :</b> Name _____ Nationality _____ Tel./Mobile _____ Address _____	
<b>Beneficiary details (as applicable)</b> Name _____ Account number of beneficiary _____ Name & address of beneficiary 's banker _____ Any other details _____ Swift Code/ Routing No. _____	

I/We hereby declare that the transaction the details of which are specifically mentioned in the application above does not involve, and is not designed for the purpose of any contravention or evasion of the provisions u/s 10 (5) chapter III Fema 1999 or of any rule, regulation, notification, direction or order made thereunder. I/We also hereby agree and undertake to give such information/documents as will reasonably satisfy you about this transaction in terms of the above declaration.

I/We also understand that if I/We refuse to comply with any such requirement or make only unsatisfactory compliance therewith, the Bank shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention/evasion is contemplated by me/us report the matter to Reserve Bank of India. I/We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the firm/company.

I hereby declare that the above details are true and that this remittance along with my previous remittance does not exceed the limitation, under the category, allowed as per RBI regulation.

Signature of the Remitter \_\_\_\_\_

FOR OFFICE USE ONLY		
Processed by:	Authorised by:	Ref No:
DD/TT/TC Nos.	FCY Amt.	INR Amt.
Conv Rate TC	Cr. A/c No	Dr. A/c No./Cash
DD/TT		
Cash		
Charges Rs.	Cr. a/c No	Dr. A/c No.
Charges waived Rs.	Cr. a/c No	

Customer's Copy: (to be produced by the customer while collecting DD/TCs/TT confirmation from Bank)



DD/TT/TCs for (Amount) \_\_\_\_\_

Remitter Name: \_\_\_\_\_ Beneficiary \_\_\_\_\_



Customer Account No./Cash \_\_\_\_\_ Date: \_\_\_\_\_

Voucher copy: To be retained at the Branch

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HDFC Bank Ltd. \_\_\_\_\_ Branch

Date: \_\_\_\_\_

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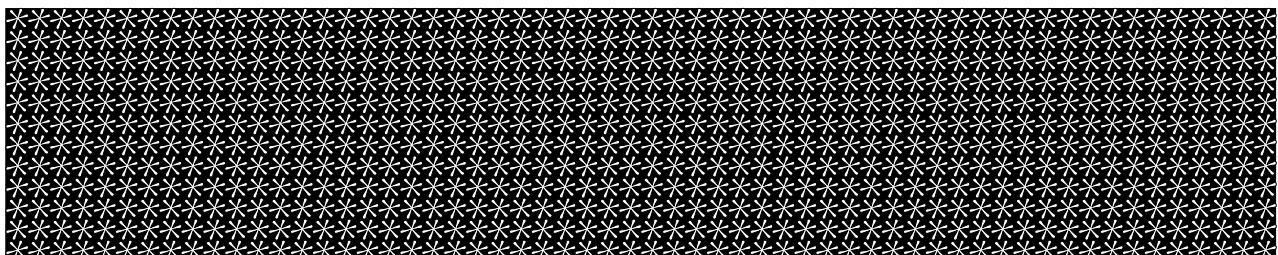
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DD/TT		
Cash		
Charges Rs.	Cr. a/c No	
Charges waived Rs.	Cr. a/c No	Dr. A/c No.



<p><b><u>BASIC TRAVEL QUOTA</u></b> <b>(except Nepal and Bhutan)</b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• A2 form in duplicate</li> <li>• Passport copy</li> <li>• Visa copy</li> <li>• Ticket copy</li> </ul> <p>*Limit :USD10,000 per calendar year</p>	<p><b><u>BUSINESS TRAVEL</u></b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• A2 form in duplicate</li> <li>• Passport copy</li> <li>• Visa copy</li> <li>• Ticket copy</li> </ul> <p>Letter from company/brochure of seminar/ letter from overseas institution</p> <p>*Limit: USD 25000 per visit</p>	<p><b><u>MEDICAL TREATMENT</u></b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• A2 form in duplicate</li> <li>• Passport copy of patient / attendant</li> <li>• Visa copy of patient / attendant</li> <li>• Ticket copy of patient / attendant</li> <li>• Estimate of expenses duly certified by doctor/hospital (with registration no. of physician), if amount is more than USD50,000</li> </ul> <p>*Limit: As per estimate</p>
<p><b><u>GIFT REMITTANCE</u></b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• A2 form in duplicate</li> <li>• NO additional documents required</li> </ul> <p>*Limit: USD 5000 per calendar year per remitter per beneficiary</p>	<p><b><u>DONATION</u></b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• A2 form in duplicate</li> <li>• Brochure indicating name address and activities of the organisation &amp; services offered.</li> </ul> <p>*Limit: USD 5000 per calendar year</p>	<p><b><u>MAINTENANCE OF FAMILY</u></b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• A2 form in duplicate</li> <li>• Relationship with remitter</li> </ul> <p>_____</p> <ul style="list-style-type: none"> <li>• Reason for remittance</li> </ul> <p>_____</p> <p>_____</p> <p>*Limit: USD 5000 per calendar year</p>
<p><b><u>IMMIGRATION</u></b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• A2 form in duplicate</li> <li>• Passport</li> <li>• Visa</li> <li>• Ticket</li> </ul> <p>Documentary evidence in support of emigration from concerned country</p> <p>*Limit: USD 5000 per calendar year/ as specified on documents</p>	<p><b><u>EMPLOYMENT ABROAD</u></b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• A2 form in duplicate</li> <li>• Passport</li> <li>• Visa</li> <li>• Ticket copy</li> <li>• Letter of appointment from overseas</li> </ul> <p>*Limit: USD 5000 per calendar year</p>	<p><b><u>Remittance towards:</u></b></p> <p>Subscription to Newspapers/Magazines, access fees for internet related through websites based abroad, rental charges for hiring web space from foreign web servers and email service providers/registration of Domain names, Examination fees of Foreign Universities &amp; other miscellaneous remittances</p> <p><b>Documents</b></p> <p>Documentary evidence in support of remittance e.g brochure /bill/invoice from internet/college application form etc..</p>
<p><b><u>STUDENT REMITTANCE</u></b></p> <p><b>Documents</b></p> <ul style="list-style-type: none"> <li>• Passport, visa &amp; ticket copy</li> <li>• Details of proposed course _____</li> <li>• Admission letter from foreign institution/ Form I 20</li> <li>• Case papers to be preserved duly indexed in folders so as to facilitate reference for further remittances.</li> </ul> <p>*Limit: USD 30000 or the amount mentioned on the college admission letter (whichever is higher)</p> <p>Debit authorisation: Please debit my/our Account no. _____ for the overseas education expenses of my child.</p> <p style="text-align: right;">Signature of Parent</p>		

\*Limits are subject to change as per RBI Directives.

Print+May03

<p>Please deliver the Demand Draft(s) to the bearer Mr. / Ms. _____ whose signature is appended below.</p>	<p>I acknowledge receipt of the DD as requested overleaf</p>
<p>_____</p> <p style="text-align: center;">Bearer's Signature</p>	<p>_____</p> <p style="text-align: center;">Signature of Recipient</p>

\_\_\_\_\_

Signature of Account Holder(s)